

LUXEMBURG VILLAGE BOARD MEETING MINUTES
TUESDAY, JANUARY 12, 2016
MUNICIPAL OFFICE BUILDING
206 MAPLE STREET, LUXEMBURG, WI

Members present: President Josh Salentine, Gerald Bertrand, Dan Olson, Jack Seidl, Michelle Seidl, Suzie Leist and Ken Tebon. Others present: Clerk/Treasurer, MiLissa Stipe, Police Chief, John Massart, Wade Sicklinger, Andrew Naze, Keith Mehn, and Jeff Wisnicky.

1. ROLL CALL

2. ADOPT AGENDA

Clerk/Treasurer Stipe requested the following changes in the agenda. The following changes requested: (1) addition of Velma K. Paul, Kayla M. Zager for an Operator's license and (2) Firework Sales Permit for Taylor Tenor DBA/Booms & Blooms for sale of fireworks at 1601 Main Street (Simonar Sports). Motion (Olson/Bertrand) to adopt the agenda with the noted changes for the Board meeting. All ayes. Motion carried.

3. APPROVE MINUTES FROM THE DECEMBER 8, 2015 BOARD MEETINGS

Motion (Tebon/Jack Seidl) to approve the minutes for the December 8, 2015 Board meeting. All ayes. Motion carried.

4. APPROVE VOUCHERS FOR PAYMENT

The board reviewed the listing of unpaid vouchers and payroll totaling \$1,082,799.76. A separate listing of vouchers and payroll which were paid since the previous board meeting totaling \$45,328.85 was reviewed. President Salentine requested a review of his monthly payroll check, he feels there is an error on it. Clerk/Treasurer Stipe will review and correct. Motion (Michelle Seidl/Leist) to approve the payment of the unpaid vouchers and payroll. All ayes. Motion carried. President Salentine requested that the Public Works department review with Cellcom the possibility of a hot spot with the current cell phone service versus the current hot spot with Verizon.

5. ENGINEER UPDATE: LEE NOVAK

Village Engineer Lee Novak was not able to attend. He will update the Village on activities at the February Board meeting.

6. PRESENTATION FROM ANDREW NAZE/CANDIDATE FOR KEWAUNEE COUNTY JUDGE

Andrew Naze gave a brief background presentation of his background, legal work history, affiliations and his goals for the Kewaunee County Judge position.

7. PRESENTATION FROM KEITH MEHN/CANDIDATE FOR KEWAUNEE COUNTY JUDGE

Keith Mehn gave a brief background presentation of his background, legal work history, affiliations and his goals for the Kewaunee County Judge position.

8. PRESENTATION FROM JEFF WISNICKY/CANDIDATE FOR KEWAUNEE COUNTY JUDGE

Delay presentation until Jeff Wisnicky arrives.

9. APPOINT DIANE JORGENSEN AND CYNDI KOLLATH AS CHIEF INSPECTORS FOR THE 2016-17 ELECTION PROCESS

Motion (Bertrand/Jack Seidl) to approve the appointment of Diane Jorgensen and Cyndi Kollath as chief inspectors for the election years 2016-17. All ayes. Motion carried.

10. REVIEW AND APPROVE RESOLUTION 1-2016 FOR SEWER RATE INCREASE EFFECTIVE JANUARY 16, 2016

Clerk/Treasurer Stipe presented the rationale behind the rate increase. Essentially the increase is due to an increase in sewer rate fees from NEW Water (Green Bay Metropolitan Sewerage District) with an increase of a 3% for the flow rate increase. Increased proposed fees were presented to the Board. Trustee Jack Seidl stated he would like to receive information on any future NEW Water meetings. Motion (Michelle Seidl/Bertrand) to approve the new rate change effective January 16, 2016. All ayes. Motion carried.

11. REVIEW/TAKE ACTION ON OPERATOR'S LICENSES

Regular Operator's:

Jessica N. Loney, Velma K. Paul, Kayla M. Zager. Motion (Jack Seidl/Tebon) to approve Operators' licenses. All Ayes. Motion carried.

Firework Sales Permit:

Taylor Tenor DBA/Booms and Blooms. Motion (Michelle Seidl/Leist) to approve Firework Sales Permit. All ayes. Motion carried.

12. COMMITTEE REPORTS

Trustee Jack Seidl reported on Street/Utility monthly report. The lift station upgrade that is on the docket and will be addressed when the TIF projects resume for this spring 2016. Another topic that was brought to the attention of the Board by Chief Massart is the sirens that are currently housed in the Village. The siren at Village Hall is currently not working and would need a new radio at a cost at approximately \$500.00. The issues with residents unable to hear the sirens, the technology that is currently available, costs associated with maintaining the sirens. How to proceed? Keep and maintain them or abandon them? The Board referred the siren discussion to the next Board meeting on February, 2016.

As another option, there is a sample weather radio at Village Hall that will be available for people to view during the elections and can be purchased from Kewaunee County at a cost of \$30.00.

Trustee Tebon informed the Board that the County has signed a contract with Eric Mahlik as the promoter for the Luxemburg Speedway.

Trustee Bertrand brought to the attention of the Board that the Public Works employees are not following the procedure for gas purchases with the three gas stations in the Village. He requested that the employees follow the policy they agreed to. The Board agreed that the employees should follow the policy effective immediately.

13. PRESENTATION FROM JEFF WISNICKY/CANDIDATE FOR KEWAUNEE COUNTY JUDGE

Jeff Wisnicky gave a brief background presentation of his background, legal work history, affiliations and his goals for the Kewaunee County Judge position.

14. OTHER NEW BUSINESS/NEXT MONTH AGENDA ITEMS:

Trustee Leist requested to the Board for a member of Cats Anonymous (Monica Hoff) to present to the Board a grant program proposal for the Village/community. Since 4 Legged Vet Clinic is in the process of building a new facility and would need more funds to assist with feral cats. The Board was receptive in assisting the vet clinic and requested that Trustee Leist keep the Board abreast of any information.

Discussion was brought up regarding the paving of Main Street during the reconstruction of Main Street this spring and (Main Street paving is not on the docket from Kewaunee County for 2016) and the possibility of a Memo of Understanding with Kewaunee County if the Village paves Main Street with the reconstruction this spring, that the Village would be reimbursed when Kewaunee County would normally schedule County AB. Engineer Lee Novak will be working on this agreement with Kewaunee County.

Trustee Jack Seidl stated that there was a very informative article in the League of WI Municipalities monthly report regarding alcohol and kids and relating to parks events in municipalities.

15. ADJOURN

Motion (Olson/Leist) to adjourn. All ayes. Motion carried at 8:29 p.m.

MiLissa Stipe, Clerk/Treasurer