

OFFICIAL VILLAGE BOARD PROCEEDINGS

The Luxemburg Village Board held their regular monthly meeting at 7:00 PM on Tuesday, April 14, 2015 at the Municipal Office Building located at 206 Maple Street, Luxemburg.

Members Present: Josh Salentine, Gerald Bertrand, Dan Olson, Jack Seidl, and Ken Tebon. Kevin Tebon arrived at 7:05 PM.

The agenda was adopted on a motion by Ken Tebon and seconded by Gerald Bertrand. Motion carried.

The board meeting minutes from March 9, 2015 were approved as printed on a motion made by Jack Seidl and seconded by Ken Tebon. Motion carried.

The board reviewed the listing of unpaid vouchers and payroll totaling \$248,174.72. A separate listing of vouchers and payroll which were paid since the previous board meeting totaling \$67,175.82 was also reviewed. A purchase order request for \$5,500 for the cost of upgrading the accounting software with Avastone Technologies, including the purchase of new computers for the office, was also submitted for approval. A motion was made by Gerald Bertrand and was seconded by Ken Tebon to approve the payment of the unpaid vouchers and payroll and the purchase order request as presented. Motion carried.

Gerald Bertrand made a motion which was seconded by Jack Seidl to approve issuance of new operator's licenses for Nicole A. Barthels, contingent on results of the background check, and Derrick A. Hallam. Motion carried.

Infinity Technology has proposed to upgrade the Village website for free with the condition that the Village contract with them for a two year period for website hosting at a cost of \$55 per month. The current annual website hosting fee is \$323. Jack Seidl made a motion to accept their proposal, with a second by Kevin Tebon. Motion carried.

The Board acknowledged receipt of a petition for rezoning received from Jason Hujet. Jason is requesting rezoning of a parcel of land located along Northbrook Road (tax parcel 31 146 NW 15 5.1) from undeveloped natural area to R1 single family residential. The parcel is located on the south side of Northbrook Road, east of County Highway A. Currently, this parcel is not serviced by the Village water and sewer system. Jason Hujet would eventually like to build a home on this lot. Gerald Bertrand made a motion to refer the matter to the Planning Commission. The motion was seconded by Ken Tebon. Motion carried.

Gerald Bertrand made a motion, seconded by Jack Seidl, to adopt resolution #03-2015 to recognize and extend appreciation to Kevin Tebon for his years of service to the Village Board. Motion carried.

Committee Reports:

Streets & Sidewalks: Gerald Bertrand gave an update on the planned upgrade to Fourth Street as a project for LRIP funding.

Jack Seidl gave an update for the streets & utilities work projects for the prior month. Included in his report was the need to purchase new lights for the ponds. He also reported on the use of polyphosphates by the water utility and whether the levels should be reduced. As reduction could result in increased discoloration and staining, the Board felt that the levels should remain as is. Progress on the street sign replacement project was

reported. The initial plan was to divide the Village into sections and replace all of the signs section by section. However, it was discovered that in order to save money on the purchase of the actual signs, it might be advantageous to instead replace all of the regulatory signs, such as stop signs and yield signs, all at once for the entire Village.

Personnel: Gerald Bertrand gave a report on the employee evaluations just completed for Rick Simonar and Bob Romuald and the availability of summer help.

Utilities: The board requested Clerk Jandrin prepare a detailed analysis of the sewer flows to compare sewer billed to customers to the sewer flows being charged by the Green Bay Metropolitan Sewer District. Purpose of the analysis will be to try and determine the amount of infiltration occurring in the system.

New Business/New Month Agenda Items – Tom Karman with Schenck will be at the May board meeting to present the results of the annual audit. Josh Salentine will be appointing new committee members next month.

The meeting adjourned at 8:30 P.M. on a motion by Dan Olson and seconded by Kevin Tebon. Motion carried.

Kathy Jandrin, Clerk/Treasurer