

**LUXEMBURG VILLAGE BOARD MEETING MINUTES
TUESDAY, JULY 14, 2020
MUNICIPAL OFFICE BUILDING
206 MAPLE STREET, LUXEMBURG, WI**

Members present: Jack Seidl, Dan Porath, Sue Raduenz, Dan Olson, Germaine Burkart and Lori Hurley.
Others present: Clerk/Treasurer MiLissa Stipe, Rick Simonar, Chief Gulbrand, Village Engineer Lee Novak, Fire Chief Lew DuChateau, Tammy Hallet, Brian Barbiaux, Paul Shefchik, Portside Builders Inc., Mary and Kaye Christofferson and multiple residents.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Jack Seidl, Dan Porath, Sue Raduenz, Dan Olson, Germaine Burkart and Lori Hurley.

3. ADOPT AGENDA

Motion (Porath/Burkart) to approve the agenda. All ayes. Motion carried.

4. APPROVE MINUTES FROM THE JUNE 9, 2020 BOARD MEETING

Motion (Porath/Hurley) to approve the minutes from June 9, 2020 Board meeting. All ayes. Motion carried.

5. REVIEW/DISCUSS AND APPOINT TRUSTEE TO VACANT TRUSTEE POSITION

There were three individuals that expressed interest in the open trustee position. They are: Brian Barbiaux, Jerry Frisque and Tammy Hallet. Candidate Jerry Frisque was not in attendance. The other two candidates gave a brief background of their goals as a member of the Board. President Seidl questioned each candidate as to their goals, experience and what they want to accomplish as a trustee for the Village of Luxemburg. Each trustee voted via paper ballot and results were read by the clerk/treasurer. Vote (5) for Brian Barbiaux and (1) vote for Tammy Hallet. Brian Barbiaux then took a seat as the newly appointed board member. It was noted that if Ms. Hallet still had an interest as a board member, Clerk/Treasurer would send papers to her for running at the next term for May 2021.

6. REVIEW-APPROVE/DENY REZONING REQUEST FROM CHRISTOFFERSON AND SEIDL FROM R-1 TO R-3 DESIGNATION

Since no recommendation has been determined by the Planning Commission for the Christofferson/Seidl Development, no action is taken. Delayed until August 2020 Board meeting.

7. DISCUSSION/DECISION ON DEVELOPMENT AGREEMENT FOR POTENTIAL DEVELOPMENTS

Village Engineer Lee Novak provided a draft of a potential development agreement for the Board to review. President Seidl went through a few details for the agreement but it boiled down to what percentage the Village was willing to negotiate with prospective developers. Many percentages were discussed, but the consensus came down to 25% of Water/Sewer infrastructure that would be allowed via the development agreement with the understanding that this would be a loan type of agreement with payback from with 5-10 year special assessment payback. It was agreed that the ceiling of 25% would be the mark for any development agreement financial support from the Village to prospective developers.

8. ENGINEERING UPDATE: LEE NOVAK

*Lee gave an update on the 2020 Utility Replacement project with Dornier Construction, plans to start work in early August with letters going out to property owners in lieu of a meeting, construction is projected to be completed in October.

*Frontier Road Extension design of street, sewer, water are in process, public hearing for the railroad crossing was held in June, estimated start is October/November 2020 with completion in June 2021.

*Village hall expansion is proceeding on schedule.

*CDBG Main Street application was submitted in June 2020 and awards will be announced in August 2020.

*Main Street resurfacing: Kewaunee County is committed to resurfacing the southern section of County A in 2021, from Ash Street to southern Village limits.

*Connection to Green Bay Water preliminary plans are near completion, with permit applications to DNR and Wisconsin PSC.

9. DISCUSSION/DECISION ON FOAM TRAILER/FIRE DEPARTMENT (LEW DUCHATEAU)

Fire Chief Lew DuChateau gave the background of the purchase of the foam/trailer. The foam trailer was purchased by the Village and it was housed at the Fire Dept. The foam is now considered cancerous and is not advisable to use. There are new foams out there to use but not on the market as of. There is no real way at this time to get rid of the cancerous foam. Chief DuChateau will be checking into how to dispose of the product. Discussion regarding if the other funding entities will need to share the responsibility for disposal of the foam. Chief DuChateau will come back to the Board to give an update on what he funds out for disposal of the foam.

10. DISCUSSION/DECISION ON REOPENING THE PARKS/VILLAGE HALL

Discussion revolved around whether to open or not to open, the risk to staff/residents, the issues of cleaning facilities if they were opened. Many scenarios on the baseball diamonds, village hall gym and village hall opening or not opening were discussed. Overall, the consensus of the Board was to not open the baseball parks or village hall. Motion (Hurley/Barbiaux) to keep the baseball diamonds and parks closed. All ayes. Motion carried. A motion (Barbiaux/Burkart) to allow the music in the park to start with the recommendation for social distancing. All ayes. Motion carried.

11. DISCUSSION/DECISION ON SITE PLAN FOR KERRY DEGRAVE, DEGRAVE MEDIA BLASTING AND PAINT AT 138 ENTERPRISE ROAD

Review of a site plan for the new building at 138 Enterprise Road, this property has a storm water pond at the back of the lot which will only a specific position of the building to allow for setback requirements. The Board reviewed the plan and was in agreement with the site plan. Motion (Porath/Raduenz) to approve the site plan. All ayes. Motion carried.

12. DECISION/DECISION ON RESOLUTION 07-2020 (CMAR) REPORTING REQUIREMENT

Review of the Compliance Maintenance Annual Report for wastewater was completed. Motion (Olson/Burkart) to approve Resolution 07-2020. All ayes. Motion carried.

13. REVIEW/APPROVE RENEWAL FOR LIABILITY/CRIME/AUTO/WORKERS COMPENSATION INSURANCE (MCCLONE INSURANCE)

Review of the renewal of the liability/crime/auto/workers compensation insurance policy was completed. The increase is 3% and the Board was pleased with the service that McClone Insurance has provided in the past. Motion (Olson/Barbiaux) to approve renewal of insurance. All ayes. Motion carried.

14. APPROVE VOUCHERS FOR PAYMENT

Review of vouchers was completed. Motion (Porath/Raduenz) to approve vouchers. All ayes. Motion carried.

15. REVIEW/TAKE ACTION ON PICNIC AND OPERATORS:

Bartender's: Motion (Raduenz/Hurley) to approve bartender's licenses for Tracy Vandermause, Brooklyn Monfils, Sierra Hendricks for Stodola's IGA and Madalynn Marcial for Rose's Family Restaurant. All ayes. Motion carried.

16. COMMITTEE REPORTS

Chief Gulbrand-Police

- Click it/Ticket it grant has been expended.
- dumpster's issues have been rectified.
- COVID 19 has made things quiet in the Village of the most part.
- Luxemburg Speedway for the most part is going well-a few issues but going well.

Rick Simonar – Public Works

- Since the parks have been closed we have focused on turning valves.
- The sewer/water project should be starting in August 2020.

Trustee Porath

- Stated that David Zellner has expressed an interest in selling his land. Trustee Porath is still working with Jim Jadin on his development.
- Trustee Porath is working on a recycling event. The proposed date is August 22, 2020. The event will be held at the fairgrounds with entering the main entrance and exiting the north gate. No large items will be recycled on the day of the event, large items will be scheduled for picked up on Monday after the event. More details will be forthcoming.

Trustee Raduenz

- Trustee Raduenz requested to receive Board paperwork in an early fashion since it is difficult for her to research items that are on the agenda prior to the Board's date.

17. ANY OTHER ISSUES

A request from residents to have a comment from citizens section in the Village Board agenda.

18. ADJOURN

Motion (Olson/Burkart) to adjourn at 9:00 p.m.

MiLissa Stipe
Clerk/Treasurer