

**LUXEMBURG VILLAGE BOARD MEETING MINUTES
TUESDAY, JANUARY 14, 2020
MUNICIPAL OFFICE BUILDING
206 MAPLE STREET, LUXEMBURG, WI**

Members present: Ken Tebon, Jack Seidl, Dan Porath, Sue Raduenz, Dan Olson, Germaine Burkart and Lori Hurley.
Others present: Clerk/Treasurer MiLissa Stipe, Rick Simonar, Linus & Mary Treml, Village Engineer Lee Novak, Police Chief Chris Gulbrand, Tom Werner, Joe Orsini, KCRA-Kewaunee County Racing Association and interested parties from the Luxemburg Speedway.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Ken Tebon, Jack Seidl, Dan Porath, Sue Raduenz, Dan Olson, Germaine Burkart and Lori Hurley.

3. ADOPT AGENDA

Additional bartenders for approval: Dennis L. Counard, Daisy Lentz-Webb, Samantha Jo Vandenvond, Patrick Peterson, Mark Porath. Picnic License for LC Football Booster Club on 1/26/2020 at the Kewaunee County Fairgrounds. Move agenda item #8 to Item #5.

Motion (Raduenz/Burkart) to approve the amended agenda. All ayes. Motion carried.

4. COMMENTS FROM CITIZENS

No comments from citizens.

5. DISCUSSION/DECISION RACE NIGHT MOVE OF LUXEMBURG SPEEDWAY FROM FRIDAY NIGHT TO SUNDAY NIGHT

Joe Orsini from the Kewaunee County Racing Association presented the rationale behind the move of the race night. With the combination of other race tracks running on Friday, poor attendance in the past few years, car counts are down, the need to keep this venue going and prosperous is essential to the community and County. He assured the Board that 9:00 p.m. is the hard, set time for the track to close. Joe stated that they plan on starting earlier to insure the 9:00 p.m. race track close. There were many people in attendance for this meeting that were supporters of switching the nights from Friday to Sunday. There was one individual that expressed his concerns with the track night switch stating Sunday nights is for quiet time and felt that with the noise and other issues that come with (traffic) that would hinder a winding down/quiet time for Sunday evenings. Motion (Roll call vote) Porath/Burkart/Seidl/Porath/Raduenz/Hurley all ayes to switch the race night to Sunday night from Friday night. Motion carried.

6. APPROVE MINUTES FROM DECEMBER 10, 2019 BOARD MEETINGS

Motion (Porath/Hurley) to approve minutes of December 10, 2019. All ayes. Motion carried.

7. APPROVE VOUCHERS FOR PAYMENT

Motion (Raduenz/Burkart) to approve vouchers. All ayes. Motion carried.

8. DISCUSSION/DECISION ON UPDATED EMPLOYEE HANDBOOK

There are some items that need to be worked out in relation to FMLA definition/calendar, counseling in the discipline section, and comp time in the benefit section of the handbook. Trustee Raduenz will be confirming those items Boardman & Clark LLP, Steven Zach. Motion (Hurley/Seidl) to approve the updated handbook pending the final review from Steven Zach. All ayes. Motion carried. Final review will be presented at February 2020 Board meeting.

9. ENGINEERING UPDATES: SEWER LINES; VILLAGE HALL EXPANSION; WATER (SUGARBUSH)

*Sewer/water projects that are planned for spring 2020 are on their way, plans/specs will be prepared for bid for April/May 2020.

*Connection to Sugarbush is the preliminary stage with computer modeling with soil borings performed in December 2019, water study is being finalized and to be completed by February 2020. The intent is to have preliminary plans prepared by June 2020. Permit applications to the WDNR/WI PSC would occur in 2020 and construction could start in 2021.

*Frontier Road extension property acquisition phase has begun with the initial offer to purchase. The railroad crossing has been scheduled for a public hearing in late March 2020. Estimated construction would be July 2020 ending in November 2020. A MLS grant application has been submitted.

*Village Hall expansion plans are 90%. The project is to have finalized plans and award bids at the March Board meeting. Construction will commence in April with completion in September 2020.

10. DISCUSSION/DECISION ON RESOLUTION 1-2020 RESOLUTION MODIFYING THE WASTEWATER SERVICE CHARGES AND USAGE FEES

Review of the proposed rate changes were discussed. This change is for sewer only. The rate change is based off what the Green Bay met has for the 2020 rate structure. The increase is very minimal. Motion (Porath/Seidl) to approve the Resolution 1-2020. All ayes. Motion carried.

11. REVIEW/TAKE ACTION ON PICNIC AND OPERATORS:

Picnic: Algoma FFA Alumni, "Kewaunee County Racing Show" on February 8, 2020 at Kewaunee County Fairgrounds and LC Football Booster Club on January 26, 2020 at the Kewaunee County Fairgrounds, Motion (Seidl/Burkart) to approve picnic licenses for the Algoma FFA and LC Football Booster Club. All ayes. Motion carried.

Bartenders: Preapproved: Dennis L. Counard, Daisy Lentz-Webb, Samantha Jo Vandonavond, Patrick Peterson, and Mark Porath. Motion (Hurley/Burkart) to approve bartender's licenses. All ayes. Motion carried.

12. ADJOURN TO CLOSED SESSION PURSUANT TO SECTION 19.85 (1) (e) DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION.

(Porath/Olson) to adjourn to closed session. 8:07 p.m. All ayes. Motion carried.

13. RECONVENE TO OPEN SESSION

Motion (Seidl/Porath) to reconvene to open session. 8:51 p.m. All ayes. Motion carried.

14. ACTIONS FROM CLOSED SESSION

Motion (Raduenz/Burkart) to have Moss & Associates make the Jurisdictional Offer for the amount agreed upon in the closed session. All ayes. Motion carried.

Motion (Raduenz/Olson) to approve the designated wage increase for Tammy Skarban as discussed in the closed session. All ayes. Motion carried.

15. COMMITTEE REPORTS

*Rick Simonar

-Dorner Inc. will be working on the ditch cleaning in spring on the property from Glen Rueckl that drains off to the East of the village on Hillside Drive.

-Rick requested to start purchasing a couple of Xmas light fixtures to replace the old/falling apart fixtures, the Board was receptive to the request.

-Rick was also checking into resin covered park benches instead of wood benches, the life of the bench is much longer and overall appearance is better. A community member will be purchasing one in memory of a former resident.

-Rick informed the Board that the entrance signs are in need of repair and thought possibly that new signs would be better than repair? The Board discussed "branding" an image for future signs, letter head, etc.

-Snowplowing is completed for those designated roadways in the trailer park. Jason Rollins has been hired by the trailer park to snowplow the streets.

-By 2022, the South end of Main Street will be completed as per agreement with Kewaunee County.

-Rick discussed a youth apprenticeship program that he would like to start with the Village. This would be a part-time job that would hopefully spark interest in future employees. A presentation will be presented on January 30th from 4-6 p.m. at Rendezvous of Luxemburg.

*Chief Gulbrand

-New Squad has arrived and is completely equipped.

-Request to have a street light installed at 4th Street/Hwy. 54 WI DOT has reviewed the request and does not feel that the intersection warrants a street light.

16. ANY OTHER ISSUES

The Village is in need to purchase land for future development in the Village.

A resident requested that the Village look into alternate sources of internet providers. The Village does not get involved in providing internet services to residents. Board requested to respond back to resident via email by Clerk/Treasurer Stipe.

15. ADJOURN

Motion (Olson/Hurley) to adjourn the meeting at 9:31 p.m. All ayes. Motion carried.

MiLissa Stipe, Clerk/Treasurer

