

**LUXEMBURG VILLAGE BOARD MEETING MINUTES
TUESDAY, DECEMBER 10, 2019
MUNICIPAL OFFICE BUILDING
206 MAPLE STREET, LUXEMBURG, WI**

Members present: Ken Tebon, Jack Seidl, Dan Porath, Sue Raduenz, Dan Olson, Germaine Burkart and Lori Hurley.
Others present: Clerk/Treasurer MiLissa Stipe, Rick Simonar, Linus & Mary Tremel, Police Officer Brianna Schommer, Police Chief Chris Gulbrand, Lee and Lois Derenne (Augie's Bar & Grill) and Stephanie Bowden.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Ken Tebon, Jack Seidl, Dan Porath, Sue Raduenz, Dan Olson, Germaine Burkart and Lori Hurley.

3. ADOPT AGENDA

Motion (Porath/Hurley) to approve the agenda. All ayes. Motion carried.

4. COMMENTS FROM CITIZENS

No comments from citizens.

5. APPROVE MINUTES FROM NOVEMBER 12 & DECEMBER 2, 2019 BOARD MEETINGS

Motion (Hurley/Burkart) to approve minutes of November 12, 2019. All ayes. Motion carried. Motion (Hurley/Burkart) to approve December 2, 2019 minutes. All ayes. Motions carried.

6. APPROVE VOUCHERS FOR PAYMENT

Motion (Porath/Raduenz) to approve vouchers. All ayes. Motion carried.

7. ENGINEERING UPDATES: SEWER LINES; VILLAGE HALL EXPANSION; WATER (SUGARBUSH); REVIEW/DECISION ON WATER/SEWER PROJECTS FOR 2020

Village Engineer Lee Novak was unable to attend but presented an email update of the projects in process. Permit for railroad crossing on the expansion of Frontier Road has been processed, offer to purchase the right of way was made on 11/18/19; we will need to wait 60 days for the next step. MLS grant was submitted on December 6, 2019. Green Bay water connection survey work and soil borings are being performed. Village Hall plans will be at 70% by mid-January. The (5) sewer/water projects that were presented last month would need to be approved to move forward. The estimated cost is \$533,000.00 Motion (Raduenz/Hurley) to approve the water/sewer projects for estimated cost of \$533,000.00. All ayes. Motion carried.

8. REVIEW/DECISION ON CONTRACT FOR BUILDING INSPECTION: BEINING BUILDING INSPECTION (BBI)

The building inspector's contract is near expiring and he has presented the Board with a renewal with no change in fees. Motion (Seidl/Porath) to approve the renewal of the building inspector, Scott Beining's contract for 2020-2022. All ayes. Motion carried.

9. DISCUSSION ON UPDATED EMPLOYEE HANDBOOK

The handbook subcommittee met prior to the Board meeting and made a couple of adjustments on the latest handbook version. The adjustments were presented to the Board members with the understanding that trustees would review the document in complete and bring any issues at the January 2020 Board meeting to discuss and approval of the handbook.

10. DISCUSSION/BRAINSTORMING ON COMMUNITY EVENT

A brief discussion was presented for a future event either piggybacking on the "Music in the Park" night or another event in the Village. It was decided to have "something unique". Discussion to hold off at this time

but to revisit the discussion to have an event for the year 2021 since the Village will have enough on its plate for 2020 and that the Village would need to have more time to plan the event.

11. REVIEW/TAKE ACTION ON PICNIC AND OPERATORS:

Picnic:

Bartenders: Preapproved: Paige Elizabeth Rose Bellin, Brandi L. Blahnik and Brenda L. Zehren; The Farmhouse Bar & Grill Motion (Olson/Burkart) to approve bartender's licenses. All ayes. Motion carried.

Review: Stephanie A. Bowen; Augies Bar & Grill. Chief Gulbrand submitted the application with a denial recommendation due to the applicant received a recent OWI. The applicant requested to appeal to the Board. The applicant gave her explanation of what had happened the night in question. She was very remorseful. Her employer, Lee & Lois Derenne spoke on Stephanie's behalf and expressed their support of the bartender's license application. They spoke very highly of Stephanie's work ethic and felt that if the Board could give her a bartender's license on a trial period that they would appreciate it. They stated it is very hard to find employees that are good employees and that Stephanie was a very good employee. The renewal date of this license will be June 30, 2020. The Board voiced their concerns for setting a precedent and their support for the applicant/employer coming forward. Motion; Roll call: All ayes. Motion carried.

12. DISCUSSION/DECISION ON VACATION CARRYOVER REQUEST FROM BRIANNA SCHOMMER FOR 2020 YEAR

Officer Schommer has requested to carry over her vacation from 2019 to October, 2020 for the purpose of her pending wedding/honeymoon. The Board was receptive to accommodate the request. Motion (Raduenz/Porath) to approve the request to carryover 26 hours of vacation from 2019 to 2020. All ayes. Motion carried.

13. COMMITTEE REPORTS

*Rick Simonar

- Rick is investigating ordering benches for Pond Park. But he would like something that would need to be secured down and more of a resin covered bench that would last longer than traditional benches.
- One ton truck will be here in 2020, delay was due to Chevy's strike and redesign of one ton truck.
- Stormwater issues at Northbrook subdivision has been present again for the rains this fall/winter. Village Engineer Novak will be processing a plan of action for residents that residents will need to fund since this is a private property issue.
- Rick is checking into some apprenticeship opportunities for individuals that are interested in Municipal Works/Water/Sewer areas. He will be checking with the Rural Water Association to see if he can partnership with them and NWTC.

*Chief Gulbrand

- Battery in siren at Village Hall has been replaced with the help of Rick Simonar and the lift for Christmas lights.
- New Squad will be delivered on 12/11/2019 and will be out for equipping the squad on 1/6/2020.

*MiLissa Stipe

Tax Bills will be sent out by December 13, 2019.

14. ANY OTHER ISSUES

Ken Tebon presented Broadband Expansion that Kewaunee County is applying for a grant for requested support from municipalities for the grant application. The Board was not receptive in supporting Bug Tussel Wireless for the Kewaunee County fixed wireless project.

15. ADJOURN

Motion (Olson/Burkart) to adjourn the meeting at 8:55 p.m. All ayes. Motion carried.