

**LUXEMBURG VILLAGE BOARD MEETING MINUTES**  
**TUESDAY, SEPTEMBER 10, 2019**  
**MUNICIPAL OFFICE BUILDING**  
**206 MAPLE STREET, LUXEMBURG, WI**

Members present: Ken Tebon, Jack Seidl, Dan Porath, Sue Raduenz, Dan Olson, Germaine Burkart and Lori Hurley. Others present: Clerk/Treasurer MiLissa Stipe, Rick Simonar and Chief Gulbrand.

Prior to the Board meeting, there was a public hearing for a sewer amendment to section 3.03 Maintenance of Services. Rick Simonar gave a brief presentation of the old version and the amended version of the ordinance. There were no citizens present to state any objections.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Ken Tebon, Jack Seidl, Dan Porath, Sue Raduenz, Dan Olson, Germaine Burkart and Lori Hurley.

3. ADOPT AGENDA

Clerk/Treasurer requested an addition of 6a. Amendment of Sewer Ordinance, Section 2: Management, Operation and Control, 3.03 Maintenance of Services. Motion (Olson/Raduenz) to make the above addition to the agenda and adopt. All ayes. Motion carried.

4. COMMENTS FROM CITIZENS

No residents present.

5. APPROVE MINUTES FROM AUGUST 13, 2019 BOARD MEETING

Motion (Porath/Burkart) to approve minutes. All ayes. Motions carried.

6. APPROVE VOUCHERS FOR PAYMENT

Motion (Porath/Burkart) to approve vouchers. All ayes. Motion carried.

6a. APPROVE/DENY AMENDMENT TO SEWER ORDINANCE, SECTION 2: MANAGEMENT, OPERATION AND CONTROL, 3.03 MAINTENANCE OF SERVICES

Discussion started regarding the change of the maintenance responsibility of the lateral. The property owner would now be responsible from the Sewer main to the house versus from the property line to the house. Motion (Raduenz/Hurley) to approve the sewer ordinance amendment. All ayes. Motion carried.

7. GLEN RUECKL-DRAINAGE ISSUES ON SUN TERRACE STREET

Jason Rueckl was present to represent his father, Glen Rueckl. Discussion started regarding the history of the Sun Terrace Street development, the responsibilities of the developer (Norbert Rueckl) and the Village. Based on a search of records, Robert E. Lee did not find any documents to records any storm sewer beyond the platted construction of the development. The concern was raised by Glen Rueckl since there is a deep pool area (safety concerns) at the end of the pipe which is considered a natural ditch. If the Village proposed to connect the storm sewer to an existing storm sewer drainage area, it would possibly cost between \$10,000 to \$12,000 to repair. Lee Novak, Robert E. Lee was present to discuss any issues that Glen Rueckl/Jason Rueckl wanted to present. The ownership of the storm sewer line is the Village's. Therefore, it is the responsibility of the Village. The Village Board was in agreement to clean out the pooled area. Motion (Seidl/Porath) to clean out the drainage area with no extension of the line. Estimated cost of \$1,000 to \$2,000. All ayes. Motion carried.

8. RESOLUTION 9-2019 A RESOLUTION SUPPORTING AN AT-GRADE CROSSING OF THE WISCONSIN CENTREAL LTD.-CANADIAN NATIONAL (CN) RAILROAD ON FRONTIER ROAD

Village Engineer Lee Novak presented the need for the resolution for the purpose of crossing the railroad for the extension of Frontier Road. Motion (Porath/Seidl) to approve resolution 9-2019. All ayes. Motion carried.

9. VILLAGE HALL EXPANSION DISCUSSION

Village Engineer Lee Novak was directed by the Board to find a Municipal Engineer for this project. He recommended Paul Welter that could help with the design/layout of the project. There are ADA requirements that will need to be checked into. Trustee Seidl will work with Paul Welter to work out details for design and ADA compliance.

10. SET HOURS FOR 2020 BUDGET CYCLE AND DISCUSSION ON BUDGET PROCESS.

Clerk/Treasurer Stipe went over the procedures for the budget cycle. Normally, Trustees meet with their respective committees to determine the needs for the Village for the following year, then the Board would meet to discuss the needs and any other issues that may come from the Committee meetings. The Trustees set up the following meetings for the budget cycle: October 15, 2019 starting at 5:30 p.m. and October 22, 2019 at 6:00 p.m. for full Board budget meeting.

11. SET HALLOWEEN HOURS

Motion (Raduenz/Hurley) to set Halloween Trick n Treating hours for October 27, 2019 from 1:00 p.m. to 3:00 p.m. All ayes. Motion carried.

12. REVIEW/TAKE ACTION ON PICNIC AND OEPRATORS:

Picnic: Taylor DeGrave Benefit, October 19, 2019 to be held at Kewaunee Fairgrounds in the Expo Hall; Kewaunee County Economic Development Corporation, "Booz and Bites", October 30, 2019 to be held at Kewaunee Fairgrounds in the Expo Hall; Algoma FFA Alumni, Kewaunee County AG Heritage Days to be held at Kewaunee County Fairgrounds from September 21 & 22, 2019 Motion (Burkart/Olson) to approve the above listed picnic licenses. All ayes. Motion carried.

Bartenders: Preapproved: New: New: Donald S. Webb and Casi Jo Hafeman, Main Stop/Main Stop 2; John P. Reinke, Stodola's IGA; Keaton C. Kastberg, The Farmhouse Bar & Grill Motion (Raduenz/Hurley) to approve above listed bartender's licenses. All ayes. Motion carried.

13. COMMITTEE REPORTS

\*Rick Simonar

-Work will need to be completed on 2<sup>nd</sup> Street/Maple Street on the west end of Maple Street. Sewer/water replacement will need to be completed. This section of the Village is badly need of repair. Rick will talk to Engineer Lee Novak on preliminary cost projections.

-Rick reminded the Board that Kewaunee County has until October 1, 2022 to complete the reconstruction of Main Street per agreement with Kewaunee County.

-Hydrant/Sewer flushing will start in Late September. Well #2 pump will be replaced since we have a temporary submersible pump installed.

-Rick is creating a new policy that he hopes to put into effect regarding guidelines for tree removal from residential lots. The new policy will be presented at the October 2019 Board meeting.

-New Plastics has inquired about evaporation water credits.

\*Chief Gulbrand

-Five properties have been sent letters regarding unregistered cars on their properties.

-Chief is working with the LC School District for grant opportunities for crossing guards and signage through the Safe Routes to Schools grant opportunity. He expressed his concerns for the safety of the children and Marcks Lane bus route. With all the construction, there are areas of concerns that the school will need to deal with.

12. ANY OTHER ISSUES

Trustee Porath stopped in by some properties on cleaning up their business/residence. He keep the Board informed on his progress.

13. ADJOURN

Motion (Olson/Hurley) to adjourn the meeting at 8:57p.m. All ayes. Motion carried.

MiLissa Stipe, Clerk/Treasurer