

LUXEMBURG VILLAGE BOARD MEETING MINUTES
TUESDAY, AUGUST 13, 2019
MUNICIPAL OFFICE BUILDING
206 MAPLE STREET, LUXEMBURG, WI

Members present: Ken Tebon, Jack Seidl, Dan Porath, Sue Raduenz, Dan Olson, Germaine Burkart and Lori Hurley. Others present: Clerk/Treasurer MiLissa Stipe, Bob Romuald, Mike Giese, Mike Loucks, Spartan Construction Dan Glander and Randy Vandenplas.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Ken Tebon, Jack Seidl, Dan Porath, Sue Raduenz, Dan Olson, Germaine Burkart and Lori Hurley.

3. ADOPT AGENDA

Motion (Porath/Raduenz) to approve agenda. All ayes. Motion carried.

4. COMMENTS FROM CITIZENS

Spartan Construction requested information on the possibility of rezoning a residential property and another adjacent lot for expansion of their existing business at 307 Cedar Street. The two lots are zoned residential and they would need the properties zoned commercial. They were recommended to contact Todd Delebreaux, Zoning Administrator to determine their needs for expansion of their business/buildings, setbacks, etc. They would then need to process a request for rezoning the property to the Planning Commission. The Planning Commission would then make a recommendation to the Board. The Board would make a decision at the next available Board meeting. Spartan Construction is looking at processing the zoning request at the October 2019 Board meeting.

5. APPROVE MINUTES FROM JULY 9, 2019 BOARD MEETING

Motion (Hurley/Burkart) to approve open/closed minutes. All ayes. Motions carried.

6. APPROVE VOUCHERS FOR PAYMENT

Motion (Burkart/Raduenz) to approve vouchers. All ayes. Motion carried.

7. GARAGE PLACEMENT AT SUNSET MANUFACTURED HOMES REVIEW-APPROVE/DENY

Zoning Administrator, Tod Delebreaux expressed his concerns regarding the placement of the garage application from Mike Giese. Placing a garage on an empty lot without a primary residence is against ordinance. Approving this based on their rationale would set precedent and that is something that the Village would not like to start for any other future requests. Mike Giese was advised to take this application via the variance process for placement of the garage. Motion (Porath/Seidl) to recommend Mike Giese to go through the variance process. All ayes. Motion carried.

8. VILLAGE HALL EXPANSION DISCUSSION

Trustee Seidl presented his ideas of the plans for the expansion. The expansion would need state approval due to the size of the expansion and the Village would need an architect to design the expansion. Van's Lumber and the Village Engineer (Robert E. Lee & Associates) would be able to supply the architect. Trustee Seidl would be contacting them. The heating/cooling system is sufficient to supply services to the expansion and discussion with the Village's IT Tech, Bill Webster would need to be contacted regarding the cabinet/storage area for the servers/switches. Clerk/Treasurer Stipe would be contacting him on the IT needs of the expansion. Estimated costs from Van's Lumber is \$126,800.00 for the expansion.

9. REVIEW & APPROVE/DENY CLASS “A” LIQUOR/BEER LICENSES FOR 107 MAIN STREET AND 412 CENTER DRIVE BY KURT & VICTORIA BOULANGER, 3125 BAY SETTLEMENT ROAD, GREEN BAY, WI 54311

Applications were presented to the Clerk/Treasurer for Class “A” Liquor/Beer licenses for 107 Main Street and 412 Center Drive by Kurt & Victoria Boulanger, 3125 Bay Settlement Road, Green Bay, WI 54311 Motion (Raduenz/Burkart) to approve Class “A” licenses for above mentioned sites. All ayes. Motion carried.

10. REVIEW/TAKE ACTION ON PICNIC AND OEPRATORS:

Picnic: Luxemburg Fire & Rescue Brat Fry, October 4, 2019 to be held at Kewaunee County Fairgrounds in the Expo Center. Motion (Hurley/Raduenz) to approve the picnic license for the Luxemburg Fire & Rescue. All ayes. Motion carried.

Bartenders: Preapproved: New: Sarah Ann Macco, Northbrook Golf & Grill. Motion (Raduenz/Burkart) to approve all license for Sarah Ann Macco. All ayes. Motion carried

11. COMMITTEE REPORTS

*Public Works, Robert Romuald

-All the chip sealing is completed.

-Updated meter station at Fermented Nutrition is installed and running.

-The forced main at New Franken needed some repair and the repair work has been completed.

-Jetting of Village sewer lines is getting completed.

-Discussion regarding the storm water issue that Glen Rueckl presented to the Board last month. The initial review of the storm water pipe (Sun Terrace) shows that this is a Village issue and we would take care of the maintenance of the pipe. Further discussion with Glen and Rick Simonar will take place soon.

*Trustee Porath

-He thought the Village could put new wood chips down at the parks, the areas that need the chips are looking a little worn. This would be a 2020 budget item.

-Expressed concern on the surface of Marcks Lane, since the school will be having their incoming/outgoing traffic using Marcks Lane, this road could deteriorate rapidly. Discussion will continue on this concern at the budget cycle. President Tebon will be talking to Richard Baker, Director of KCEDC (Kewaunee County Economic Development Committee) for possible funding sources for repair of Marcks Lane.

*Trustee Raduenz

-Gave an update on the Fire/Rescue meetings she had attended. EMS training and Shooter training in process.

-Concerns regarding the new training requirements and staffing issues that is plaguing the Rescue dept.

-Possible combination of departments for a centralized Fire & Rescue for the County may be the only viable answer for staffing issues, new training requirements, funding sources, etc.

12. ANY OTHER ISSUES

None

13. ADJOURN

Motion (Olson/Burkart) to adjourn the meeting at 8:16 p.m. All ayes. Motion carried.

MiLissa Stipe, Clerk/Treasurer