

**LUXEMBURG VILLAGE BOARD MEETING MINUTES
TUESDAY, MARCH 12, 2019
MUNICIPAL OFFICE BUILDING
206 MAPLE STREET, LUXEMBURG, WI**

Members present: Ken Tebon, Jack Seidl, Dan Porath, Michelle Seidl, Dan Olson and Sue Raduenz. Others present: Clerk/Treasurer MiLissa Stipe, Rick Simonar, Police Chief Gulbrand.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Ken Tebon, Jack Seidl, , Dan Porath, Michelle Seidl, Dan Olson and Sue Raduenz, Lori Bonk (excused).

3. ADOPT AGENDA

Motion (Michelle Seidl/Porath) to approve agenda. All ayes. Motion carried.

4. COMMENTS FROM CITIZENS

No citizens present for comment.

5. APPROVE MINUTES FROM FEBRUARY 13&15, 2019 BOARD MEETINGS

Motion (Michelle Seidl/Jack Seidl) to approve minutes. All ayes. Motions carried.

6. APPROVE VOUCHERS FOR PAYMENT

Motion (Porath/Jack Seidl) All ayes. Motion carried.

7. DISCUSSION/DECISION FOR RESOLUTION 3-2019; SALARY INCREASE FOR TRUSTEE/PRESIDENT

Per request of the Board, Clerk/Treasurer Stipe created Resolution 3-2019 to increase each position of Trustee/President monthly pay by \$25.00. Motion (Michelle Seidl/Raduenz) to increase Trustee/President's pay by \$25.00 per monthly pay. All ayes. Motion carried.

8. DISCUSSION/DECISION ON CLASS B LIQUOR/BEER LICENSE FOR NORTHBROOK GOLF & DINE, LYNIE VINCENT

Lynie Vincent presented to the Board a Liquor/Beer license application for Northbrook Golf & Dine. Northbrook Golf & Dine are in the process of remodeling and hopefully will open the downstairs portion by 4/1/19. There will be a consulting firm that will be running the business in all aspects of the restaurant/golf course. Motion (Raduenz/Michelle Seidl) to approve the Class B Liquor/Beer License for Northbrook Golf & Dine. All ayes. Motion carried.

9. DISCUSSION ON PROPOSED "DARK SKY" OUTDOOR RESIDENTIAL LIGHTING ORDINANCE 8.035

Chief Gulbrand presented his ordinance that was created from multiple sources for the best fit for the Village of Luxemburg. This ordinance is complaint driven, complaints will be dealt with by case by case. There are penalties designated in the ordinance so that there will be recourse for noncompliance. Zoning Administrator Delebreau has reviewed the ordinance and is pleased with the process and compliance factors. Chief Gulbrand requested that this ordinance be supplied to new builders in the village as a resource for their new home construction. Request to the public hearing prior to the April 9, 2019 Board Meeting, with approval/denial at the April Board meeting. Motion (Michelle Seidl/Olson) to move forwarded with the ordinance process for approval. All ayes. Motion carried.

10. REVIEW TAKE ACTION ON PICNIC AND OPERATORS

Picnic Licenses: Motion (Jack Seidl/Porath) to approve the operator's licenses for Tricia L. Blasier, The Farmhouse Bar & Grill; Rebecca Havel, Stodola's IGA; Brooke A. Frea, Augies Bar & Grill. All ayes. Motion carried.

11. COMMITTEE REPORTS

*Public Works Rick Simonar requested that the gym floor at Village Hall be resurfaced. He will get prices for the resurfacing and return to the Board for approval.

*Rick presented a request to set a dollar amount for replacement for mailboxes that are destroyed due to snow removal. Kewaunee County will replace the pole and a tin mailbox when a mailbox is damaged. Rick thought it would be fair to set a \$50.00 reimbursement to the residents so that they can use those funds to replace their mailbox with the style that they choose instead of a tin mailbox. The Board was in consensus to have a procedure now forward to have a reimbursement of \$50.00 for those mailboxes that are damaged/destroyed.

*Sewer jetting and televising: Rick requested to the Board to jet/televise another portion of the Village. The Board was in consensus to go ahead with the next section of jetting/televising.

*Rick gave background information on the sag I the sewer line between St. Mary's School and Hickory Street. The issue arises if you try to fix the issue it would be very costly and Dorner is willing to put 5 year warranty on the newly installed line as is.

*The generator at Village Hall should be completed soon. There will need to be a test run it with WPS, if the system passes, we will initiate startup of the generator and use for the future.

*Fermented Nutrition sewer waste issues have subsided and we think they have resolved their issues. chlorine flushes of their aeration basins seems to be working. The lift station will need to have a slight upgrade and should be up to date.

*Alfred Drive had a lateral damage. The lateral is the responsibility of the property owner. Rick stated it is the worse damaged to a lateral line he has seen.

*Village Hall building issues such as windows inside/out need to be caulked/resealed and there is a gym window in need of repair. The old chimney upstairs is slightly leaking and should be looked at. Janitor Vandenplas could work on the inside/outside resealing/caulking.

*The radio head reader needs to be replaced since the system that we currently use is out of date and the cradle for the reader is failing. Rick is in contact with Ferguson Waterworks for a quote on the new system. It is estimated at \$10K-11K for the new system. The new system will be more advanced features, historical data for each meter and overall a faster system to read.

*Chief Gulbrand stated that Officer Schommer will be attending the basic photography class in Pewaukee on March 20 & 21, 2019. This is a course that will wrap up in another session in September of 2019. This will allow the Police Department processing crime scenes and evidence technique training.

*Chief Gulbrand reviewed Police Ordinances and would like to call a Fire/Police Committee meeting to discuss cleanup of the Police section of the code. Discussion on ordinance of gas drive off, theft, not paying a food bill, accessing the golf course illegally will also need to be resolved.

*President Tebon informed the Board that the D&S Machine land purchase is on its way to be completed, the storm water pond at the fairgrounds has been approved for their runoff. Rio Creek Feed mill is in the process of finalizing the purchase of a parcel from the Village.

12. Any other issues

13. Adjourn to closed session pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation or performance data for any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion (Michelle Seidl/Raduenz) to go into closed session. All ayes. Motion carried. 8:25 p.m.

14. Reconvene into open session. Motion (Michelle Seidl/Raduenz) to reconvene into open session. All ayes. Motion carried.

15. Actions from closed session. Motion (Michelle Seidl/Raduenz) to approve the installation of a camera, in the Clerk/Treasurer's office, for the purpose of security for Village staff and residents. All ayes. Motion carried.

16. Adjourn. Motion (Olson/Porath) to adjourn the meeting at 9:21 p.m. All ayes. Motion carried.

MiLissa Stipe, Clerk/Treasurer