

**LUXEMBURG VILLAGE BOARD MEETING MINUTES
TUESDAY, OCTOBER 9, 2018
MUNICIPAL OFFICE BUILDING
206 MAPLE STREET, LUXEMBURG, WI**

Members present: Ken Tebon, Dan Olson, Jack Seidl, Lori Bonk, and Sue Raduenz, Dan Porath and Michelle Seidl. Others present: Clerk/Treasurer MiLissa Stipe, Public Works Rick Simonar, Police Chief Chris Gulbrand Brian Peot, Surveyor.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Ken Tebon, Dan Olson, Jack Seidl, Lori Bonk, Sue Raduenz, Dan Porath and Michelle Seidl.

3. ADOPT AGENDA

Motion to add additional invoices for payment unpaid fire labor per Trustee Raduenz. Refer to agenda 9a.(Jack Seidl/Michelle Seidl) All ayes. Motion carried.

4. COMMENT FROM CITIZENS

Brian Peot presented CSM for Jared Siefert and Kenneth Kienau/Leon Charnetski. Both ok to go.

5. APPROVE MINUTES FROM SEPTEMBER 11 & OCTOBER 4, 2018 BOARD MEETING

Motion (Michelle Seidl/Lori Bonk) to approve the open session minutes from September 11, 2018 and October 4, 2018 Board Meetings. Motion carried all ayes.

6. APPROVE VOUCHERS FOR PAYMENT

The board reviewed the listing of unpaid vouchers and payroll totaling \$148,673.64. A separate listing of vouchers and payroll which were paid since the previous board meeting totaling \$29,430.59 was reviewed. Motion (Michelle Seidl/Sue Raduenz) to approve the payment of the unpaid vouchers and payroll. All ayes. Motion carried.

7. DISCUSSION/DECISION ON RE-EVALUATION OF CHARGES FOR FERMENTED NUTRITION

After review of the flow charge by the Villages Engineer, the charge for flow for Fermented Nutrition should be set at \$1.26. The current charge of \$1.25 was an estimate and will be charged until 12/1/18. Effective 12/2/18 and forward, volume charge of \$1.26 will be initiated. Motion to increase (Jack Seidl/Lori Bonk) All ayes. Motion carried.

8. DISCUSSION/SET UP BUDGET MEETING FOR OCTOBER/NOVEMBER FOR 2019

Meetings set for October 24, 2018: Parks 5:45-6:30; Equipment and Building 6:30-7:15; and Personnel 7:15-8:00.

9. REVISIT DISCUSSION ON EMPLOYEE HANDBOOK

Michelle Seidl update on combination of handbooks. Discussion on the combination of handbooks into one book, questions on various companies to compose the handbook. Michelle to bring references and past experiences with handbooks.

9a. UNPAID LABOR INVOICES

Open invoices of \$2,226.00 unpaid labor 2015-2018. Motion to pay bills with the exception of the rental cost of \$648.00 leaving \$1,578.00. Discussion around delay in receiving billing and help in the billing and collection process.(Michelle Seidl/Sue Raduenz) roll call vote: Dan O-yes, Michelle-yes, Jack-yes, Dan P.-no, Sue-yes, Lori-yes.

10. CLOSED SESSION: PROCEED INTO CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85 (1) © CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY-EMPLOYMENT AGREEMENT FOR CHIEF CHRIS GULBRAND.

Motion made by (Michelle Seidl/Lori Bonk). All ayes. Motion carried. Time: 9:05pm

11. OPEN SESSION: RECONVENE INTO OPEN SESSION TO DISCUSS AND/OR TAKE ACTION ON ANY ISSUES THAT OCCURRED DURING THE CLOSED SESSION, IF NECESSARY.

Motion (Michelle Seidl/Jack Seidl) back into open session at 9:32pm. Motion to accept Chris Gulbrand agreement (Michelle Seidl/Dan Porath) All ayes. Motion carried

13. ANY OTHER ISSUES

Rick presented pictures of Bank/storm sewer primary school, screen installed at the sewer plant. Well #4 some issues with flow sensor, looking to replace. Flushing the sewers and hydrants. Jetted sewer lines again by FNC 10/1/18, they are working with their chemical company to work through the issues. Prairie Lane curbs are in looking at next week grinding blacktop. School expansion, not using Prairie Lane as much. School back working on the gazebo. Generator to arrive mid-November, Stahl working on his items while weather is still good.

14. ADJOURN

Motion (Dan Olson/Dan Porath) to adjourn at 9:41 p.m. All ayes. Motion carried.

MiLissa Stipe, Clerk/Treasurer