

**LUXEMBURG VILLAGE BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 11, 2018
MUNICIPAL OFFICE BUILDING
206 MAPLE STREET, LUXEMBURG, WI**

Members present: Ken Tebon, Dan Olson, Jack Seidl, Lori Bonk, and Sue Raduenz, Dan Porath and Michelle Seidl. Others present: Clerk/Treasurer MiLissa Stipe, Public Works Rick Simonar, Police Chief Chris Gulbrand.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Ken Tebon, Dan Olson, Jack Seidl, Lori Bonk, Sue Raduenz, Dan Porath and Michelle Seidl.

3. ADOPT AGENDA

Motion (Michelle Seidl/Porath) to approve the agenda. All ayes. Motion carried.

4. COMMENT FROM CITIZENS

None.

5. APPROVE MINUTES FROM AUGUST 8 & 29, 2018 BOARD MEETING

Motion (Raduenz/Bonk) to approve the open session minutes from August 8, 2018 Board meeting. All ayes. Motion carried. Motion (Raduenz/Bonk) to approve the open session minutes from August 29, 2018 Board meeting. All ayes. Motion carried.

6. APPROVE VOUCHERS FOR PAYMENT

The board reviewed the listing of unpaid vouchers and payroll totaling \$292,375.80. A separate listing of vouchers and payroll which were paid since the previous board meeting totaling \$39,890.11 was reviewed. Motion (Jack Seidl/Porath) to approve the payment of the unpaid vouchers and payroll. All ayes. Motion carried.

7. PRESENTATION OF PLAQUE-RETIREMENT (LARRY HURLEY)

Larry Hurley was presented a plaque for recognition of his years of service.

8. SWEAR IN NEW PART-TIME OFFICER (BEAU BERGER)

Police Chief Gulbrand swore in police officer Beau Berger as the Village's new part-time police Officer. Welcome aboard, Beau!

9. SET HALLOWEEN HOURS

Halloween hours were discussed and set for October 28, 2018 from 1:00 to 3:00 p.m.

10. DISCUSSION/SET UP AD HOC COMMITTEE FOR LIGHT POLLUTION/NUISANCE ORDINANCE

Discussion regarding this ad hoc committee stems from a complaint made by a resident that is having issues with a neighbor that is shining their yard lights to the back of a neighboring property and after multiple requests, the neighbor will not move his lights direction. Since the Village doesn't have a specific code that relates to light pollution/nuisance, there will need to create a group that will review and recommend an ordinance to protect neighboring properties regarding light pollution. Trustees Jack Seidl, Lori Bonk and Dan Porath volunteered to work with Police Chief Gulbrand to develop an ordinance. The ordinance would have sections relating to tools to make a property comply, make residents aware, focus on the problems, other options and education for the ordinance implementation.

11. DISCUSSION ON EMPLOYEE HANDBOOK, HUMAN RESOURCES CONSULTING LLC PROPOSAL FOR COMBINATION OF HANDBOOKS

Trustee Michelle Seidl brought forth a request for a consulting firm to combine the two employee handbooks (Police/General employee). The request lists details to what is being performed, legal issues and costs. The Board was concerned having two handbooks may create non-equity issues between employment groups. The Board discussed but would like to get multiple bids for this type of project. Trustee Michelle Seidl stated she would secure additional bids and present to the Board at a future date.

12. REVIEW/TAKE ACTION ON PICNIC AND OPERATORS

Bartenders: Jonathan Eichstaedt, Kevin Hernandez, Jon Krokstrom; Venture One Ashley Cook, Burdicks; Barbara Reckelberg; Stodola's IGA Motion (Michelle Seidl/Bonk) to approve above listed bartenders license applications. All ayes. Motion carried.
Matthew Detampel had applied for a bartender's license but was not recommended by Chief Gulbrand since his background check was not favorable. After discussion it was recommended to let the denial stand and have Matthew DeTampel apply for a license in 60 days. (Motion Michelle Seidl/Raduenz) to let the denial stand and reapply in 60 days. All ayes. Motion carried.

Picnic Licenses: Algoma FFA Alumni; Ag Heritage Days at Kewaunee County Fairgrounds on September 22-23, 2018

Algoma FFA Alumni; Algoma FFA Alumni 40th Anniversary Banquet at Kewaunee County Fairgrounds on October 13, 2018

Luxemburg Lions Club; Luxemburg Fire & Rescue Burger/brat fry on October 5, 2018

Motion (Olson/Jack Seidl) to approve the above listed picnic licenses. All ayes. Motion carried.

13. ANY OTHER ISSUES

Discussion regarding the issues with Fermented Nutrition (FNC) and not having a signed wastewater agreement and delinquency on invoices has issued the Board to seek a shut off date for their wastewater line. The Village Board is very concerned on the direction that FNC is taking (non-responsive) and the Board feels that FNC is taking advantage of the Village. Motion (Michelle Seidl/Porath) to seek a shut off date for FNC; payment requirement on all outstanding invoices, and a signed copy of the Wastewater agreement before the Village will turn wastewater line on again.

14. COMMITTEE REPORTS

* Rick Simonar showed the Board members via a visual presentation of the projects that were completed in the Village, the Lift station mechanical drives, SKADA system and how it works for the Village and employee.

*Next Board meeting, the Board will need to set dates/times for meeting for budget development.

*Chief Gulbrand presented an opportunity to process maintenance on the emergency siren, the concern is that the siren is not capable of being heard throughout the Village, there are other sources of emergency notifications now and the cost of maintenance of the siren is very costly. The siren is in working order and is tested weekly. The Board was in agreement that the siren does not need maintenance at this time.

Vote: 4-No to 2-Yes.

*Trustee Raduenz stated that she is working with Brenda Burdick to work out details on the rescue and fire department billings/receivable processes.

*Trustee Jack Seidl stated that the high school is back working on the gazebo at Pond Park.

*Trustee Porath received complaints on the speed of vehicles on Church Road, he felt more police presence would be beneficial.

15. ADJOURN

Motion (Olson/Bonk) to adjourn at 9:26 p.m. All ayes. Motion carried.