

**LUXEMBURG VILLAGE BOARD MEETING MINUTES**  
**WEDNESDAY, AUGUST 8, 2018**  
**MUNICIPAL OFFICE BUILDING**  
**206 MAPLE STREET, LUXEMBURG, WI**

Members present: Ken Tebon, Dan Olson, Jack Seidl, Lori Bonk, and Sue Raduenz, Dan Porath and Michelle Seidl. Others present: Mike Nicholson/Nick's Auto Parts, Kenneth Kiehnau, Leon Charnetski, Todd Delebreaux, Clerk/Treasurer MiLissa Stipe, Public Works Rick Simonar, Police Chief Chris Gulbrand.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Ken Tebon, Dan Olson, Jack Seidl, Lori Bonk, Sue Raduenz, Dan Porath and Michelle Seidl.

3. ADOPT AGENDA

Presentation of plaque-Larry Hurley will be postponed to September 11, 2018 Board meeting. Motion (Raduenz/Bonk) to approve the agenda with the postponement of plaque presentation. All ayes. Motion carried.

4. COMMENT FROM CITIZENS

Leon Charnetski and Kenneth Keihnau requested the Board's input regarding a lot that is between their respective home residences and would like to purchase the lot and split the lot. They wanted an indication if the Board would be opposed to the request. The Board assured both parties that they would not be against the split of the lot and would need to purchase the land, complete a CSM-Certified Survey Map which would then be presented to the Board for approval.

5. APPROVE MINUTES FROM JULY 10, 2018 BOARD MEETING (OPEN/CLOSED)

Motion (Porath/Olson) to approve the open session minutes from July 10, 2018 Board meeting. All ayes. Motion carried. Motion (Raduenz/Jack Seidl) to approve the closed session minutes from July 10, 2018 Board meeting. All ayes. Motion carried.

6. APPROVE VOUCHERS FOR PAYMENT

The board reviewed the listing of unpaid vouchers and payroll totaling \$187,198.59. A separate listing of vouchers and payroll which were paid since the previous board meeting totaling \$48,569.37 was reviewed. Motion (Michelle Seidl/Raduenz) to approve the payment of the unpaid vouchers and payroll. All ayes. Motion carried.

7. PRESENTATION OF PLAQUE-RETIREMENT (LARRY HURLEY)

This agenda item will be deferred to the September 11, 2018 Board meeting.

8. DISCUSSION ON GARBAGE/RECYCLING CONTRACT, UPCOMING BID NOTICE

Discussion on the upcoming bid notice. It was decided to have the bid opening for Noon on August 27, 2018 with a review/recommendation meeting for 5:30 p.m. on 8/27/18. The Village Board will have a special Board meeting on August 29, 2018 at 5:30 p.m. to award the bid.

9. DISCUSSION ON PLANNED UNIT DEVELOPMENT AND OTHER BUILDING ISSUES (TODD DELEBREAU)

Zoning Administrator Todd Delebreaux presented the Board his concerns on the process that was completed for Nick's Autoparts. He felt the correct process was circumvented due to the time pressure with this specific business. He expressed his concerns that a variance should have been processed due to the building materials being used/approved that falls outside the Planned Unit Development guidelines. Discussion regarding a cell phone tower placement on the same property was also discussed;

there has been communication regarding the tower with the Village but no conditional use permit has been requested. They also were informed of the soil/rock base at the 150 Commerce Drive site may not be a suitable site for a 190 foot cell phone tower. Overall, Todd Delebreaux was concerned that the site plan/design plans were missing some items to meet the building code. He wants to make sure all items are covered in order to meet the Planned Unit Development zoning classification. Motion (Michelle Seidl/Raduenz) to authorize Todd Delebreaux to go ahead with issuing a building permit for the structure contingent on that the state plans meet all requirements of the Planned Unit Development without any variance requirements. All ayes. Motion carried.

10. REVIEW/TAKE ACTION ON PICNIC AND OPERATORS

No action needed.

11. COMMITTEE REPORTS

Rick Simonar reported:

\*The St. Mary's Project has been finalized.

\*Front Doors for Village Hall are ordered but not arrived yet.

\*Checking into a rebuilt grinder for the sewer plant with a bagger. Sabel Mechanical would be installing the new machine.

\*DNR has approved the reservoir overflow.

\*Well #2 still has the temporary pump running and will have rebuilt pump installed in late October.

\*Forced sewer main from Luxemburg to Green Bay has a leak and will be repaired via DeGroot.

Police Chief Gulbrand reported:

\*Police department will be campaigning people to get front plates on their vehicles. It is per State Statutes to have both license plates on your vehicle.

\*Chief Gulbrand is working on tweaking an ordinance for retail theft for items such as gas drive offs and theft in retail sites.

\*A combined Police&Fire/Personnel Committee is set for August 16, 2018 to discuss the Police staffing issues, Fire and Rescue (ambulance purchase)

Trustee Raduenz reported:

\*Sue reported on the Fire & Rescue Meeting she attended from Fire 2% dues that will be paid out to the Fire Department, the Village just received the funds electronically. She discussed the outstanding labor charges that the Village received from the Fire Department. Approximately \$2,100 is outstanding for Fire calls that were not paid on. The rescue squad purchase will be paid in early January 2019 per arrangement with the Rescue Squad.

12. OTHER NEW BUSINESS/NEXT MONTH AGENDA ITEMS:

Light pollution as a public nuisance

15. ADJOURN

Motion (Olson/Michelle Seidl) to adjourn at 9:40 p.m. All ayes. Motion carried.

MiLissa Stipe  
Clerk/Treasurer