

LUXEMBURG VILLAGE BOARD MEETING MINUTES
TUESDAY, JUNE 14, 2018
MUNICIPAL OFFICE BUILDING
206 MAPLE STREET, LUXEMBURG, WI

Members present: Ken Tebon, Dan Olson, Jack Seidl, Lori Bonk, and Sue Raduenz. Excused: Dan Porath and Michelle Seidl. Others present: Clerk/Treasurer MiLissa Stipe, Public Works 2nd in Command Robert Romuald, Police Chief Chris Gulbrand, Randy and Debra Heurkens, Troy Valentine.

6:30 p.m. Public Hearing

President Tebon opened the public hearing to hear from Randy and Debra Heurkens regarding their liquor license that has been non-renewed since the business has not been opened since 2014. The Village adopted an ordinance to: “An ordinance to amend section 11.01 (11) of the Village of Luxemburg ordinances, (11) revocation and suspension of licenses; non-renewal.

Randy and Debra Heurkens stated that they have acquired the liquor license for the premise at 831 Main Street since 1989. They stressed their concerns to sell their property without a liquor license. They were informed that they are not in control of the liquor license and that it does not go with the property when it sells. It is a stand-alone license that the Village dispenses. They were informed that when they sell their business/property that they would be advised to have the new property owners contact the Village and start the process to attain a liquor license. At this time, there have been no businesses inquiring about the liquor license. A reserve liquor license would cost approximately \$25,000.00 Randy and Debra Heurkens were not satisfied regarding the non-renewal but were understanding to the Village’s situation. Motion (Olson/Raduenz) to move to close the public hearing. All ayes. Motion carried.

1. CALL MEETING TO ORDER

Meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Ken Tebon, Dan Olson, Jack Seidl, Lori Bonk, Sue Raduenz. Excused: Dan Porath and Michelle Seidl.

3. ADOPT AGENDA

Motion (Raduenz/Jack Seidl) to approve the agenda. All ayes. Motion carried.

4. COMMENT FROM CITIZENS

Resident Troy Valentine from 425 Mueller Court presented the light pollution issues that he has been dealing with since his neighbor moved into next to him. The neighbor has installed large flood lights that shine onto the neighboring properties. Photos were presented to the Board. His concerns are that the light shines directly into his bedroom and his children’s bedrooms. They need to keep room darkening shades drawn which does not completely remove the light. Troy did talk to the Police Chief and Zoning Administrator, and when researched the Village Ordinances, there is no Village ordinance on file that deals with light pollution. Troy has approached his neighbor and has asked multiple times to shut the lights off, but was asked to leave the neighbor’s property and felt that his next step would be to present his issues to the Board.

The Board was sympathetic to his issues and that the Village Board would need to research light pollution ordinances and adopt an ordinance that would work for the Village.

5. APPROVE MINUTES FROM APRIL 10, 2018 BOARD MEETING

Motion (Jack Seidl/Bonk) to approve the minutes from May 8, 2018 Board meeting. All ayes. Motion carried.

6. APPROVE VOUCHERS FOR PAYMENT

The board reviewed the listing of unpaid vouchers and payroll totaling \$504,478.21. A separate listing of vouchers and payroll which were paid since the previous board meeting totaling \$298,771.68 was reviewed. The high dollar amount of vouchers is due to debt payments that were made prior to June 1, 2018 debt payment deadline. The TIF budget had an expense for the contract with NEW Water for \$297,330.45 for an additional 1 cfs of sewer line space. A purchase of a used street sweeper payment was also included. Motion (Bonk/Raduenz) to approve the payment of the unpaid vouchers and payroll. All ayes. Motion carried.

7. REVIEW/APPROVE APPOINTMENT OF COMMITTEE AND COMMISSION MEMBERS

The committee/commission listing was presented to the Board for review. An additional adjustment will need to be made for the replacement of Jason Carivou in the Board of Appeals Committee. Motion (Raduenz/Bonk) to approve the 2018-2019 appointment list for Committees/Commission. All ayes. Motion carried.

8. REVIEW/APPOINT APPOINTMENT OF BACK-UP SIGNATURE AUTHORITY FOR FINANCIAL TRANSACTIONS

Trustee Michelle Seidl was approached to be the back-up signature authority for the Village. She stated that she would have no issue it since she was back-up when she was a trustee before. Motion (Jack Seidl/Bonk) to approve Michelle Seidl as back-up signature authority for financial transactions for the Village. All ayes. Motion carried.

9. UPDATE ON LAND SALE AT (31-146-LIP-3.2) 148 ENTERPRISE ROAD, MIKE VANESS

Mike VanEss, VanEss Storage approached the Village President to purchase the parcel just west of his lot with storage facilities on it. The Village confirmed the parcel price of \$12,000 per acre and Mike VanEss agreed to that amount. Attorney Abts will have the close on Friday, June 15, 2018.

10. DISCUSSION ON REPLACEMENT OF DEPUTY CLERK/TREASURER

Since the retirement of Deputy Clerk/Treasurer Lois Blahnik, a replacement will need to be hired. Clerk/Treasurer Stipe posted the position locally and has received three qualified candidates. The next step is to set up time/date of interviews. Clerk/Treasurer Stipe will contact candidates and set up a day/times. Lois Blahnik stated that she would come back to train the individual but was requesting a pay increase. Discussion revolved around what was requested and what was a fair compensation for training. An amount of \$25.00 per hour for an hourly wage with a ceiling of a 40 hour training schedule was the consensus.

11. REVIEW/APPROVE RESOLUTION 06-2018 FOR COMPLIANCE MAINTENANCE ANNUAL REPORT FOR 2017

The Resolution/Report was presented for the Board to review. Motion (Raduenz/Jack Seidl) to approve the resolution 06-2018 for the Compliance Maintenance Annual Report for 2017. All ayes. Motion carried.

Discussion regarding back-up for Kathy Garfinkel was brought to the Board's attention since there is no one identified as back-up for lab analysis at the Wastewater Treatment facility. Further discussion will need to take place.

12. REVIEW/TAKE ACTION ON LIQUOR (CLASS A & B) BEER, CIGARETTE, PICNIC AND OPERATORS

Listing of licenses/applications for bartenders is available upon request.

Operator's licenses: Motion (Raduenz/Bonk) to approve operator's license applications. All ayes. Motion carried.

Class A Combination (Beer/Liquor) licenses: Motion (Raduenz/Bonk) to approve Class A Combination licenses. All ayes. Motion carried.

Class A (Liquor) only: Motion (Bonk/Jack Seidl) to approve Class A Liquor only. All ayes. Motion carried.

Class B Combination (Beer/Liquor): Motion (Raduenz/Bonk) to approve Class B Combination licenses. All ayes. Motion carried.

Class B (Beer) and Class C (Wine) Combination: Motion (Jack Seidl/Bonk) to approve Class B (Beer) and Class C (Wine). All yes. Motion carried.

Cigarette Licenses: Motion (Olson/Bonk) to approve cigarette licenses. All ayes. Motion carried.

Luxemburg Strikers; 6-month Beer (Class B) license: Motion (Jack Seidl/Raduenz) to approve 6-month Beer (Class B) license. All ayes. Motion carried.

Picnic: Kewaunee County Farm Bureau, July 16-22, 2018 at Kewaunee County Fairgrounds

Kewaunee County Fair Association, July 20-21, 2018 at Kewaunee County Fairgrounds; Motion (Jack Seidl/Olson) to approve both picnic licenses for Kewaunee County Farm Bureau and Fair Association. All ayes. Motion carried.

13. COMMITTEE REPORTS

2nd in Command Bob Romuald gave an update report on activities in the Village:

*Well #2 is running well.

*Pump at the Sewer plant is out for rebuilding.

*All other activities are running smoothly.

Police Chief Gulbrand gave an update.

*Mobile video is installed in the squad, rifles are mounted.

*Nuisance report was handed out to Board members giving highlights of issues.

14. OTHER NEW BUSINESS/NEXT MONTH AGENDA ITEMS:

Garbage/Recycling contract for 1/1/19

Nuisance ordinance/light pollution

15. ADJOURN

Motion (Olson/Jack Seidl) to adjourn at 8:23 p.m. All ayes. Motion carried.

MiLissa Stipe
Clerk/Treasurer